

Hibbing Community College Associate Degree Nursing Program Admission Packet

Contact Information

Nursing Admissions
Hibbing Community College
1515 East 25th Street
Hibbing, MN 55746

Nursing Admissions 218-262-7247



Nursing web site: <http://www.hibbing.edu/academics/academics-areas-of-study/nursing.html>

Note: Admission and program requirements are subject to change. Changes will be communicated to all parties involved through appropriate channels.
Revised November 2016



This nursing education program is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN).
Contact Information: ACEN · 3343 Peachtree Road NE
Suite 850, Atlanta GA 30326 · 404-975-5000 · www.acenursing.org and
approved by the Minnesota Board of Nursing – Contact information:
Minnesota Board of Nursing· 2829 University Avenue SE #200,
Minneapolis, MN 55414 · 612-317-3016
mn.gov/health-licensing-boards/nursing/

Hibbing Community College Program in Nursing Admission Packet

Thank you for expressing an interest in the Associate Degree Nursing Program at Hibbing Community College. The Admission Packet is designed to familiarize you with the program's admission requirements, process for applying, and most current curriculum program plans. Please read the packet carefully. If you have additional questions, feel free to call Nursing Admissions at 218-262-7247.

Only students with a **completed** Nursing Program application are considered for admission. Applications will be accepted from September 1 to February 1 of each year **or** until the classes are filled and waiting lists established. Students move off the wait list as a space becomes available. For first year students, wait list movement may happen right up until the first day of fall semester. For applicants to our second year, wait list movement ends with the start date of the summer session course NURS 1750: Nursing Bridge.

Remember, only complete applications will be evaluated for acceptance.

Late applicants may be considered for admission. **IF YOU ARE NOT ACCEPTED, YOU MUST SUBMIT A NEW NURSING APPLICATION FOR ANY SUBSEQUENT YEAR.**

THE NURSING ADMISSION PROCESS

The following steps are meant to guide you through the process of submitting your application for the nursing program as well as give you details on how criteria is gathered and used in making admission decisions. **PLEASE REMEMBER**, only students with a completed Nursing Program application are considered for admission. **In order to COMPLETE a nursing application, take the following steps:**

- 1) **Complete a Hibbing Community College Application form and fee.** Apply online at www.hibbing.edu or mail to the HCC Admissions Office at 1515 E. 25th Street in Hibbing with the check or money order made payable to Hibbing Community College.
- 2) **Send official college transcripts of ALL previous colleges attended.** Have these sent to the HCC Admissions Office. (Note: MN State – formerly McSCU college transcripts can be downloaded by nursing admissions and do not need to be sent)
- 3) **Complete and submit a Nursing Program Application AFTER receipt of your acceptance letter to the college (and September 1 or later).** Nursing Program Application Form is found in the Appendix of this document.

Mail to:

Hibbing Community College
Attn: Nursing Admissions
1515 E. 25th Street
Hibbing, MN 55746

- 4) **There are two entrance pathways into the Nursing program once you have received a general letter of acceptance to Hibbing Community College:**
 - a. **Transfer of applicable college credits.** Have your transcripts sent or complete the Credit Evaluation Request found on HCC's website. As you complete additional courses and final grades have been posted, resend your transcript or resubmit the Credit Evaluation Request. Transcripts must show at least 13 semester credits completed prior to the application deadline of **required** general education courses as indicated on the most recent Hibbing Community College Program in Nursing Planning Form. A GPA of 3.0 or higher must be attained in the **required** general education courses as well as a minimum overall college GPA of 2.0.
***PLEASE NOTE:** The 13 semester credits of **required** general education courses must be **completed prior to** the application deadline AND **any/all required general education course credits completed prior to the application deadline** will be used to calculate if a student meets the GPA nursing program admission requirement of 3.0 or higher.

OR

- b. Scores from the ACT or SAT. Minimum required scores are an ACT composite score of 23 or higher; or SAT combined score of 1070 (CR+M) or higher. These scores must be within two (2) years of the student's application to the Program.

ADDITIONAL REQUIREMENTS FOR LPNs APPLYING TO THE ADVANCED STANDING TRACK:

- Evidence of LPN program graduation or current enrollment in the last semester of a practical nursing program.
- Before beginning the Fall Semester of the 2nd year, the applicant must have successfully completed (course grade of 'C' or higher) a college course in English composition, general psychology, lifespan development, two quarters/semesters of anatomy and physiology, and microbiology. (Note when planning: only one course can be taken during the summer session along with NURS 1750 Nursing Bridge.)

Please feel free to contact Nursing Admissions with questions at 218-262-7247.

Further clarification of the Program's sixty-four credit requirement for the **Generic/Traditional Nursing Track** follows:

The Program's required sixty-four credits are comprised of thirty-two general education credits and thirty-two nursing credits and are as listed below.

General Education Courses/Credits

ENGL 1060: Freshmen Composition	3 credits
PSYC 1205: General Psychology	4 credits
BIOL 1270: Human Anatomy and Physiology 1	4 credits
BIOL 1280: Human Anatomy and Physiology 2	4 credits
HLTH 2010: Nutrition	2 credits
PSYC 1350: Lifespan Development	3 credits
BIOL 1120: Microbiology	3 credits
PHIL 1300: Ethics	3 credits
Second Communication course	3 credits
Social Science elective	<u>3 credits</u>
Total = 32 general education credits	

Nursing Courses/Credits

NURS 1250: Foundations of Nursing	8 credits
NURS 1350: Care of the Client Affected by Chronic Stressors	8 credits
NURS 2050: Care of Women and Children	4 credits
NURS 2150: Care of the Client Affected by Acute Stressors	5 credits
NURS 2250: Care of the Client Affected by Complex Stressors	6 credits
NURS 2350: Foundations of Leadership	<u>1 credit</u>
Total = 32 nursing credits	

Program Total = 64 credits

**Hibbing Community College
Estimated Costs**

TUITION and FEES (2016-2017 school year)

Nursing	\$ 199.02 per credit (tuition & fees)
General education (non-nursing)	\$ 176.93 per credit (tuition & fees)
Online Internet	\$ 199.93 per credit (tuition & fees)

(These costs reflect Minnesota Resident rates. Please contact the Business Office for non-Resident rates.)

NURSING TEXTBOOKS, ATI Supplies
And RESOURCES/ SUPPLIES/LAPTOP

\$2700.00 (over 4 semesters or 1 summer

session and 2 semesters for LPNs)

NON-NURSING TEXTS/SUPPLIES	\$ 300.00
UNIFORM, SHOES, ETC	\$ 200.00
LIABILITY INSURANCE FEE	\$ 10.00 each fall semester
BACKGROUND STUDY	\$ 20.00 per year
NURSING PIN AT GRADUATION (optional)	\$ 40.00-120.00
NCLEX-RN TEST REGISTRATION FEE	\$ 200.00
(Pearson-Vue)	
MINNESOTA LICENSURE FEE	\$ 105.00

***NOTE: Please note that these are ESTIMATED costs. Before making any payments check with appropriate department for exact costs.**

Additional Information

1. Accepted Nursing students will be notified of the date and time for a mandatory information/registration session as well as a mandatory Nursing Program Orientation. Not attending mandatory sessions will result in loss of your seat in the nursing program.
2. State law requires that any person who provides services that involve direct contact with patients and residents at a Minnesota licensed health care facility have a background study conducted by the State of Minnesota (Minnesota Department of Human Services/DHS background study). An individual who is disqualified from having direct patient contact as a result of the background study, and whose disqualification is not set aside by the Commissioner of Health, will not be permitted to participate in a clinical placement in a licensed health care facility. Failure to participate in clinical placement required by this program will result in ineligibility to qualify for a degree, diploma, and/or certificate and will result in withdrawal from the program. Criminal background studies are completed annually. Initiation of the background check is upon direction of the program director only.
3. Clinical practicum agencies can establish more stringent standards (as compared to the program's standards) in regard to background checks to meet regulatory requirements for their facility. Clinical practicum agencies can conduct additional (in addition to the aforementioned DHS study) background checks at their discretion. In this event there will be further fees involved.
4. Successful completion of a DHS criminal background check (qualification to provide direct patient contact) does **not ensure** eligibility for licensure or future employment within the chosen field. Students are strongly encouraged to contact the Minnesota Board of Nursing regarding specific eligibility requirements for licensure.
5. Successful completion of a Nursing Assistant course within the last 15 months is required before entering the Nursing Program. If completed more than 15 months ago, current registry on Minnesota's Nursing Assistant Registry is required.
6. Applicants/students are responsible for maintaining current contact information with the Nursing Support Office and Hibbing Community College Student Services.
7. TRADITIONAL STUDENTS: Completion of A&P I or A&P II and English composition is required prior to fall semester start of the nursing program.

Contact Information

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Hibbing Community College
1515 East 25th Street
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218-262-7247 or 1-800-224-4422 ext. 7247
<http://www.hibbing.edu>
<http://www.hibbing.edu/academics/academics-areas-of-study/nursing>

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Revised November 2016.

NURSING APPLICANT CHECKLIST

TRADITIONAL TWO YEAR PROGRAM (First Year)

- ✓ Completed College Application form
- ✓ College Application Fee
- ✓ Completed Application for Nursing form between (Sept. 1 & Feb.1)
- ✓ Official College Transcripts
- ✓ Requisite ACT, SAT scores **OR**
- ✓ **Completion (prior to application deadline)** of 13 semester credits of required general education coursework with a GPA of 3.0 or higher and an overall college GPA of 2.0.
Please note that ALL required general education course credits completed prior to the application deadline will be used to calculate if a student meets the GPA nursing program admission requirement of 3.0 or higher.
- ✓ Nursing Assistant requirement

ADVANCED STANDING/LPN TRACK

- ✓ Completed College Application Form
- ✓ College Application Fee
- ✓ Completed Application for Nursing form by February 1 of each year
- ✓ Official College Transcripts
- ✓ Requisite ACT, SAT scores **OR**
- ✓ **Completion (prior to application deadline)** of 13 semester credits of required general education coursework with a GPA of 3.0 or higher and an overall college GPA of 2.0.
Please note that ALL required general education course credits completed prior to the application deadline will be used to calculate if a student meets the GPA nursing program admission requirement of 3.0 or higher.
- ✓ Evidence of current and unencumbered Minnesota LPN licensure by August 15th of each year.

PROGRAM PLANNING FORM 2016-2017					
PROGRAM NAME: Generic/Traditional Associate Degree Nursing Track			Student:		
Credits Required for Graduation: A.S. Degree - 64 Credits			Date:		
SUMMER - PRIOR to Fall Entry			Revised: 4/29/2015		
COURSE #	COURSE TITLE		CREDITS	SEMESTER	GRADE
ENGL1060	Freshman Composition		3 cr		
BIOL1270 OR BIOL1280	Human Anatomy and Physiology 1 or 2		4 cr		
*Completion of Nursing Assistant course is required.					
*Achievement of a minimum cutscore of 69 on the Accuplacer Arithmetic test is required by July 29th each year.					
FIRST YEAR					
COURSE #	COURSE TITLE		CREDITS	SEMESTER	GRADE
FALL SEMESTER					
NURS0950	Essential Mathematics for Nurses (Test-Out Option Available)		1 cr		
NURS1250	Foundations of Nursing		8 cr		
PSYC1205	General Psychology		4 cr		
HLTH2010	Nutrition		2 cr		
SPRING SEMESTER					
NURS1350	Care of the Client Affected by Chronic Stressors		8 cr		
BIOL1270 OR BIOL1280	Human Anatomy and Physiology 1 or 2		4 cr		
PSYC1350	Lifespan Development		3 cr		
SUMMER SESSION					
BIOL1120	Microbiology (<i>all students entering the second year of nursing</i>)		3 cr		
Note: All of the above courses must be completed before entering the second year of the program.					
SECOND YEAR					
COURSE #	COURSE TITLE		CREDITS	SEMESTER	GRADE
FALL SEMESTER					
NURS2050	Care of Women and Children		4 cr		
NURS2150	Care of the Client Affected by Acute Stressors		5 cr		
PHIL1300	Ethics		3 cr		
SPRING SEMESTER					
NURS2250	Care of the Client Affected by Complex Stressors		6 cr		
NURS2350	Foundations of Leadership		1 cr		
	Second Communication course (See list below)		3 cr		
	Social Science Elective (See list below)		3 cr		
Total of 64 Semester Credits (32 Nursing, 32 Non-nursing)					
Nursing Electives: 2nd YR ONLY					
NURS1755	Clinical Simulation in Nursing (Elective)		1cr		
NURS2900	Transition to Practice Essentials (Elective)		1cr		
NURS2902	Cultural Diversity in Health Care: Comm. & Global Connec. (Elective)		1cr		
Communication Electives:			Social Science Electives:		
ENGL1070	Technical Report Writing	3 cr	ANTH1010	Cultural Anthropology	3 cr
ENGL1090	Advanced Composition	3 cr	PSYC1400	Abnormal Psychology	3 cr
SPCH1010	Fundamentals of Speech	3 cr	SOC1100	Introduction to Sociology	3 cr
SPCH1030	Intercultural Communication	3 cr	SOC1200	Social Problems	3 cr
SPCH1040	Introduction to Communication	3 cr	SOC1400	Marriage and the Family	3 cr
			SOC2200	Race and Ethnicity	3 cr
			SOC2300	Sociology of Aging	3 cr
Articulation Agreements with ALL Minnesota State Colleges & Universities.					

PROGRAM PLANNING FORM 2016-2017					
PROGRAM NAME: Advanced Standing/LPN to Associate Degree Nursing Track		Student:			
Credits Required for Graduation: A.S. Degree - 64 Credits		Date:			
<u>Prior to Summer Session Entry</u>		Revised:	4/29/2015		
COURSE #	COURSE TITLE	CREDITS	SEMESTER	GRADE	
	Completion of a Practical Nursing Program				
ENGL1060	Freshman Composition	3 cr			
PSYC1205	General Psychology	4 cr			
PSYC 1350	Lifespan Development	3 cr			
BIOL1270	Human Anatomy and Physiology 1	4 cr			
BIOL1280	Human Anatomy and Physiology 2	4 cr			
<u>SUMMER SESSION</u>					
BIOL1120	Microbiology (<i>all students entering the second year of nursing</i>)	3 cr			
NURS1750	Nursing Bridge (Must be taken by all Advanced Standing/LPN students)	5 cr			
Note: All of the above courses must be completed before entering the second year of the program.					
<u>SECOND YEAR</u>					
COURSE #	COURSE TITLE	CREDITS	SEMESTER	GRADE	
<u>FALL SEMESTER</u>					
NURS2050	Care of Women and Children	4 cr			
NURS2150	Care of the Client Affected by Acute Stressors	5 cr			
PHIL1300	Ethics	3 cr			
<u>SPRING SEMESTER</u>					
NURS 2250	Care of the Client Affected by Complex Stressors	6 cr			
NURS 2350	Foundations of Leadership	1 cr			
	Second Communication course (See list below)	3 cr			
	Social Science Elective (See list below)	3 cr			
* The above stated <u>required</u> nursing and non-nursing courses total 51 credits. Added to this total is the 11 nursing credits of advanced standing and 2 credits for Nutrition for a total of 64 semester credits. (32 Nursing, 32 Non-Nursing.)					
<u>Nursing Electives: 2nd YR ONLY</u>					
NURS1755	Clinical Simulation in Nursing (Elective)	1cr			
NURS2900	Transition to Practice Essentials (Elective)	1cr			
NURS2902	Cultural Diversity in Health Care: Comm. & Global Connec. (Elective)	1cr			
<u>Communication Electives:</u>		<u>Social Science Electives:</u>			
ENGL1070	Technical Report Writing	3 cr	ANTH1010	Cultural Anthropology	3 cr
ENGL1090	Advanced Composition	3 cr	PSYC1400	Abnormal Psychology	3 cr
SPCH1010	Fundamentals of Speech	3 cr	SOC1100	Introduction to Sociology	3 cr
SPCH1030	Intercultural Communication	3 cr	SOC1200	Social Problems	3 cr
SPCH1040	Introduction to Communication	3 cr	SOC1400	Marriage and the Family	3 cr
			SOC2200	Race and Ethnicity	3 cr
			SOC2300	Sociology of Aging	3 cr
<u>Articulation Agreements with ALL Minnesota State Colleges & Universities.</u>					

Technical Standards
For
Entry-Level Nursing Programs

These technical standards are required abilities for effective performance in MnSCU nursing education programs. The standards are compatible with the scope of practice as defined by the Minnesota State Board of Nursing. The examples show how a standard may be applied in entry-level nursing education programs. The examples listed are for illustrative purposes only and not intended to be a complete list of all tasks in an entry-level nursing program.

Reasonable accommodations to meet standards may be available for otherwise program- qualified individuals with disabilities. Contact the college/university's Disability Services Office as soon as possible for more information if you think you may need an accommodation for a disability.

Capability	Standard	Examples
INTELLECTUAL		
Cognitive Perception	The ability to perceive events realistically, to think clearly and rationally, and to function appropriately in routine and stressful situations. Students must be able to independently and accurately assess or contribute to the assessment of a client	Identify changes in client health status Prioritize multiple nursing activities in a variety of situations
Critical Thinking Careful thought, reasoned judgment. Differentiated from personal opinion and superficial memorization of facts by the ability to obtain and use an appropriate quantity and quality of data for a given situation. Critical thinkers question assumptions, routines, and rituals, reconsider "known facts" when new information becomes available and develop new "rules" when old ones fail or unavailable.	Critical thinking skills demanded of nurses require the ability to learn and reason, to integrate, analyze and synthesize data concurrently. Students must be able to solve problems rapidly, consider alternatives and make a decision for managing or intervening in the care of a client.	Able to make effective decisions in the classroom and in the clinical sites Develop/contribute to nursing care plans that accurately reflect client concerns Able to make decisions reflective of classroom learning in the clinical sites

Capability	Standard	Examples
MOTOR SKILLS		
Motor Skills	Ambulatory capability sufficient to maintain a center of gravity when met with an opposing force as in lifting, supporting, and/or transferring a client	Position clients Reach, manipulate, and operate equipment, instruments and supplies, e.g. syringes, sterile equipment, and monitors Perform/use electronic documentation Lift, carry, push and pull Perform CPR
Mobility	Ambulatory capability sufficient to maintain a center of gravity when met with an opposing force as in lifting, supporting, and/or transferring a client	Propel wheelchairs, stretchers, etc., alone or with assistance as available Transport supplies to client room Work around bedside with other personnel Lift a child Move and lift clients in and out of bed, wheelchair or cart Assist with transfer and walking of patients who may require substantial support
Activity Tolerance	Ability to tolerate lengthy periods of physical activity	Move quickly and/or continuously Tolerate long periods of standing and/or sitting

Capability	Standard	Examples
COMMUNICATIONS		
Communication	Communicate in English with others in oral and written form Able to communicate with clients and members of the health care team in order to plan and deliver safe care	Utilize oral and written communication skills sufficiently for teaching/learning and for interaction with others Read, understand, write, and speak English Explain treatment procedures Initiate and/or reinforce health teaching Document client responses Clarify communications received
Interpersonal Relationships	Interact with clients, families, staff, peers, instructors, and groups from a variety of social, emotional, cultural and intellectual backgrounds	Establish rapport with clients, families, and colleagues Respond in a professional/therapeutic manner to a variety of client expressions and behaviors

Capability	Standard	Examples
SENSES		
Hearing	Auditory ability sufficient to hear normal conversation and/or assess health needs	Ability to monitor alarms, emergency signals, auscultatory sounds, e.g. B/P, heart, lung, and bowel sounds, cries for help, and telephone interactions/dictation Communicates with clients, families and colleagues
Vision	Visual ability sufficient for observation, assessment, and performance of safe nursing care	Observes client responses Discriminates color changes Accurately reads measurement on client-related equipment Read medication label Read syringe accurately Evaluate for a safe environment
Tactile	Tactile ability sufficient for physical assessment, inclusive of size, shape, temperature and texture	Performs palpation, e.g. pulse Performs functions of physical examination and/or those related to therapeutic intervention, e.g. insertion of a catheter
Capabilities	Standard	Examples
PSYCHOSOCIAL		
Psychosocial Behaviors	Possess the emotional health required for full use of intellectual abilities, the exercise of good judgment, and the prompt and safe completion of all responsibilities	Demonstrate professional abilities of trust-worthiness, empathy, integrity, and confidentiality Be able to change and display flexibility Learn to function in the face of uncertainties and stressful situations
Capabilities	Standard	Examples
ENVIRONMENTAL		
Environmental Adaptability	Ability to tolerate environmental stressors	Work with chemicals and detergents Tolerate exposure to odors Work in close proximity to others Work in areas of potential physical violence Work with infectious agents and blood-borne pathogens Work in environments that may have allergens, such as latex.

A task force of representatives from nursing education in Minnesota developed these Technical Standards. Educational institutions represented were: Bemidji State University, The College of St. Scholastica, Lake Superior College, Itasca Community College, Rainy River Community College, Mesabi Range Community and Technical College, Hibbing Community College, and Riverland Community and Technical College. Adaptations were made from the Core Performance Standards of the University of Arizona, Minnesota West Practical Nursing Program, and Iowa Community Colleges.

Presented to Minnesota Practical Nursing Education Directors' Association on 5/3/02, 1/24/03, and 4/4/03.

Revised 10/11/02, 1/21/03, 3/28/03

Presented and revised by Minnesota Practical Nursing Education and Associate Degree Education Directors' Association on 1/29/10.