

**When will I get my room and roommate assignment?**

All housing assignments will be sent out around August 1 (Fall semester) and December 15 (Spring semester) via Hibbing Community College email.

**Can I make a room change?**

Room changes are not permitted during the first 10 (ten) days of classes each semester. This "freeze" period allows time to locate existing vacancies (though occupancy checks) and provides for a period whereby the residential population may stabilize. Room changes may be process on an "as-needed" basis throughout the semester (depending on availability of space). Anyone who wishes to make a room change must meet with the Director of Residential Life prior to the change and complete appropriate forms.

**Can I stay in my room during vacation and breaks?**

Please contact Residential Life office at 218-262-7246 regarding this.

**Can I bring a refrigerator for my room?**

Yes, as long as the refrigerator does not exceed 4.6 cubic feet.

**What kind of appliances are in the kitchen?**

Each kitchen has a full size fridge, dishwasher, stove/oven and a microwave. Students can bring coffee makers and other small non-flame cooking appliances from home.

**How is the residence hall cleaned?**

Residents are responsible for cleaning their spaces (bedroom, bathroom, living room and kitchen) throughout the school year. The housekeeping staff will clean the hall-wide common areas (lounges, laundry room, hallways).

**What if something is broken in my room?**

If there is an issue with something in your room (heat not working, leaking toilets, etc.), during office hours, please stop by the Office of Residential Life in the Lobby to report the issue. After hours, please see the RA on duty. Please provide the staff with a detailed description of the problem. You can also send an email to [housing@hibbing.edu](mailto:housing@hibbing.edu) to report the issue. Please be sure to include your name and room number.

**Can I bring my own room furniture?**

No. All basic furniture is provided by the College and must remain in each room. Do not bring mattresses or large items of furniture.

**How should I have packages/mails sent to me?**

Packages/mails should be addressed to you in the following format to ensure proper routing:

Student Name  
1601 E 25<sup>th</sup> Street  
Apt Number  
Hibbing, MN 55746

Packages are received by the Residential Life Office. Packages can be picked up from the Office of Residential Life during office hours or when RAs on duty.

**May I move in early for housing?**

Students are not permitted to arrive prior to the move-in date. Students who are part of pre-orientation program or athletes with preseason training will be contacted by those offices regarding arrival date and time.

**What if I lose my room key or swipe card key?**

If you lose your room key, please contact the Director of Residential Life and they will order a lock change. You will be billed for the new keys and the lock core change. The lock change is mandatory and is made to protect the students from unwanted intruders.

If you lose your swipe card key, you can obtain a replacement card from the Director of Residential Life during office hours Monday through Friday. The cost of a replacement swipe card is \$5 and it will be deducted from your Housing Deposit.

**Are my belongings insured by the College?**

Hibbing Community College does not insure your personal belongings and does not assume liability for theft or damages. A parent's homeowner's policy may provide insurance coverage.

**What is the visitation policy?**

Please refer to our full guest/visitation policy located in the 2018-2019 Housing Handbook.

Any guests of a hall residence can only enter or leave the residence hall by the main lobby doors and must be escorted at all times by their host and must obtain a guest pass from the office or from the Resident Assistants. Student can have guests in their apartment only if there is no objection from their roommate(s). Visitors/guests who want to sleep over may do so anytime, but only with the agreement of the roommate(s).

**Do you have a meal plan?**

No, we do not. However, we do have Dining Services that offer breakfast and lunch Monday through Friday that is operated by our Culinary Program. Our cafeteria only accepts cash however; students can purchase a reloadable meal card at the Cashier.

**What shouldn't I bring?**

Please refer to the "What to Bring to College Check List" page and also review our 2018-2019 Housing Manual. If you are not sure about something, please give our office a call at (218) 262-7246.

**Can I have a car on campus?**

Resident students who wish to park their vehicles in Cardinal Hall parking lot are required to have a valid parking permit. The permit can be obtained during check-in or at the Office of Residential Life. You will need to know your vehicle's license plate number.

**May I have a pet in the residence halls?**

Students may bring fish in a 20 gallon or less tank.

**What should I do if I need accommodations for a medical condition or disability?**

Contact Mary Iozzo, Disability Services Coordinator, at (218) 262-6712 or e-mail [maryiozzo@hibbing.edu](mailto:maryiozzo@hibbing.edu) and her office is located in Student Services, C151 as soon as possible.

**What is your policy on tobacco or smoking?**

Smoking, tobacco use, and tobacco sales (including the use or sales of smokeless tobacco products) are prohibited on Hibbing Community College owned, operated, and leased property. This includes Cheever parking lot.

Smoking is defined as inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or other product intended for inhalation, in any manner or form. Smoking also

includes use of vapor creating products, designed for inhalation, or the use of any oral device for the purpose of circumventing the prohibition of smoking in this Policy.

**Can I drink alcohol in Cardinal Hall?**

We are an alcohol free campus, you are not allowed to consume alcohol on campus, in your apartment, or on campus grounds; even if you are of legal age. You also cannot have any alcoholic containers for decorative purpose.

**Can I leave things in my apartment over breaks?**

Yes, leaving belongings in your room/apartment is allowed for all breaks EXCEPT summer.

**Where can I do laundry?**

There is a laundry room on the first floor of south wing. All washers and dryers included in the room rate. You provide your own soaps.

**What can I do if I have roommate problems?**

We encourage open communication between residents. If talking it out between the roommates doesn't work, your Resident Assistant is an excellent resource of assistance.

**Is there a campus safety escort program?**

Yes. The Law Enforcement Program students serve at night as Campus Security and you can contact them at (218) 969-5217 for evening safe walks from Cardinal Hall to campus buildings and parking lots.

**Is there cable TV or phone in each room/apartment?**

We do not offer cable TV or phone but students can contact local providers for the service.