

Name:		HCC(Student) ID#	
(Last)	(First)	(Middle)	
Address:		City/State/Zip:	
I request a refund of my tuition payment for the following reasons:			
Other			
☐ I made a complete withdrawal from college because			
I dropped the following class/classes on or before the end of the drop/add period:			
Department	Course#/Section	Course Title	# Credits
I added the following class/classes on or before the end of the drop/add period:			
Department	Course#/Section	Course Title	# Credits
I am receiving financial aid Yes No The last day I attended classes was			
Student Signature: _		Date:	
Office Use Only			
Date tuition was paid General Fees Received \$		Approval	% Refund
		Date Denied Refund General Fees Refund \$	
Special Fees	\$ \$	Special Fees Refund \$	
Date Sent to Business Office		Total Refund \$	Check #