



## Federal Direct Plus Loan

William D. Federal Direct Loan Program

### Request for Loan Certification

#### Attention Parent:

You may be eligible to borrow a Parent PLUS loan to help cover the cost of your student's education. Only one parent may apply.

Go to [www.dlenote.ed.gov](http://www.dlenote.ed.gov) to complete and electronically sign the PLUS Promissory Note. You will need your FSA ID to sign electronically. The FSA ID is the same login to sign the FAFSA. If you do not have a parent FSA ID, you may request on at <https://student.ed.gov/sa/fafsa/filling-out/fsaid>

Student's Name \_\_\_\_\_

Social Security Number \_\_\_\_\_ Student ID \_\_\_\_\_ Date of Birth \_\_\_\_\_

Parent Information (REQUIRED) – Please print clearly

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Phone Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Are you a US Citizen  Yes  No

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

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#### Loan Certification Request

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Amount you wish to borrow (REQUIRED for loan request): \$ \_\_\_\_\_

Loan Period (check one):  Fall & Spring  Fall Only  Spring Only

The school will credit your loan money to the student's account. If the amount credit is more than the amount of the tuition, fees, room and board, and other authorized charges, the excess amount is called a credit balance. This credit balance will be paid to the student unless you indicate below that you'd like the credit balance paid to you.

Credit balance will be paid to the STUDENT unless requested in writing to the financial office.

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**MAIL THIS COMPLETED AND SIGNED FORM TO:**

Hibbing Community College ~ Financial Aid Office ~ 1515 E 25<sup>th</sup> St ~ Hibbing, MN 55746

## PRIVACY ACT NOTICE

The Privacy Act of 1974 (5 U.S.C. 552a) requires that the following notice be provided to you:

The authority for collecting the requested information from and about you is 451 et seq. of the Higher Education Act (HEA) of 1965, as amended (20 U.S.C 1087a et seq.) and the authorities for collecting and using your Social Security Number (SSN) are 428B(f) and 484(a)(4) of the HEA (20 U.S.C. 1078-2(f) and 1091(a)(4)) and 31 U.S.C. 7701(b). Participating in the William D. Ford Federal Direct Loan (Direct Loan) Program and giving us your SSN are voluntary, but you must provide the requested information, including your SSN, to participate.

The principle purposes for collecting the information on this form, including your SSN, are to verify your identity, to determine your eligibility to receive a loan or a benefit on a loan (such as a deferment, forbearance, discharge, or forgiveness) under the Direct Loan Program, to permit the servicing of your loan(s), and, if it becomes necessary, to locate you and to collect and report on your loan(s) if your loan(s) become delinquent or in default. We also use your SSN as an account identifier and to permit you to access your account information electronically.

The information in your file may be disclosed, on a case by case basis or under a computer matching program, to third parties as authorized under routine uses in the appropriate systems of records notices. The routine uses of this information include, but are not limited to, its disclosure to federal, state, or local agencies, to consumer reporting agencies, to financial and educational institutions, and to guaranty agencies in order to verify your identity, to determine your eligibility to receive a loan or a benefit on a loan, to permit the servicing or collection of your loan(s), to enforce the terms of the loan(s), to investigate possible fraud and to verify compliance with federal student financial aid program regulations, or to locate you if you become delinquent in your loan payments or if you default. To provide default rate calculations, disclosures may be made to guaranty agencies, to financial and educational institutions, or to state agencies. To provide financial aid history information, disclosures may be made to educational institutions. To assist program administrators with tracking refunds and cancellations, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal or state agencies. To provide a standardized method for educational institutions efficiently to submit student enrollment status, disclosures may be made to guaranty agencies or to financial and educational institutions. To counsel you in repayment efforts, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal, state, or local agencies.

In the event of litigation, we may send records to the Department of Justice, a court, adjudicative body, counsel, party, or witness if the disclosure is relevant and necessary to the litigation. If this information, either alone or with other information, indicates a potential violation of law, we may send it to the appropriate authority for action. We may send information to members of Congress if you ask them to help you with federal student aid questions. In circumstances involving employment, grievances, or disciplinary actions, we may disclose relevant records to adjudicate or investigate the issues. If provided for by a collective bargaining agreement, we may disclose records to a labor organization recognized under 5 U.S.C Chapter 71. Disclosures may be made to our contractors for the purpose of performing any programmatic function that requires disclosure of records. Before making any such disclosure, we will require the contractor to maintain Privacy Act safeguards.

## FINANCIAL PRIVACY ACT NOTICE

Under the Right to Financial Privacy Act of 1978 (12 U.S.C 3401-3421, ED will have access to financial records in your student loan file maintained in compliance with the administration of the Direct Loan Program.